



OFFICE FOR HARMONIZATION IN THE INTERNAL MARKET  
(TRADE MARKS AND DESIGNS)

OPERATIONS SUPPORT DEPARTMENT  
Register and Fees Service  
Inspection of files/Renewals

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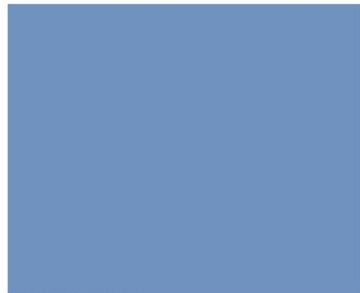
Fax:

Alicante, [REDACTED]

**Notification about the need to renew a CTM registration issued pursuant to  
Article 47(2) CTMR and Rule 29 CTMIR**

IF YOU ARE A REGISTERED RIGHT HOLDER, THIS LETTER IS FOR INFORMATION  
PURPOSES ONLY.

Recordal file No:  
Your reference:  
CTM file No:  
Filing date:  
ID number, Name and address of  
CTM proprietor(s):



POLONIA

The registration of the above CTM, registered for goods or services in class(es) [REDACTED] is due for renewal on [REDACTED]. As from [REDACTED], it may be renewed in any of the following ways:

1. By e-renewal at <https://oami.europa.eu/ohimportal/en>, click on *User Area* then *Sign up* or *Login*. The basic fee is EUR 1,350 for up to three classes.
2. By downloading, completing and signing the form for renewal available at [https://oami.europa.eu/tunnel-web/secure/webdav/guest/document\\_library/contentPdfs/forms\\_filings/all\\_downloadable\\_forms/renewal\\_en.pdf](https://oami.europa.eu/tunnel-web/secure/webdav/guest/document_library/contentPdfs/forms_filings/all_downloadable_forms/renewal_en.pdf). The form should then be returned to the OHIM together with a bank transfer in the relevant amount in euro. For holders of an OHIM current account, you may choose between immediate debit of the relevant renewal fee or debit upon expiry of the CTM(s). The basic fee is EUR 1,500 for up to three classes.
3. By making a request in writing for renewal that identifies the CTM(s) to be renewed and is accompanied by the relevant renewal fee(s). For holders of an OHIM current account, the procedure is as per paragraph 2 above. The basic fee is EUR 1,500 for up to three classes.

The schedule of renewal fees, including those for collective marks, is available on <https://oami.europa.eu/ohimportal/en/fees-payable-direct-to-ohim>.

Bank details:		
Bank	Banco Bilbao Vizcaya Argentaria	La Caixa
Address	Explanada de España,11 E-03002 Alicante SPAIN	Calle Capitán Segarra,6, E-03004 Alicante SPAIN
Account number	0182-5596-90-0092222222	2100-2353-01-0700000888
Swift code	BBVAESMMXXX	CAIXESBBXXX
IBAN	ES88 0182 5596 9000 9222 2222	ES03 2100 2353 0107 0000 0888

The request must be submitted and the fees paid by [REDACTED].

If not, the request may be submitted and the fees paid within a further period of six months ending on [REDACTED]. Late payment is subject to an additional fee, which amounts to 25% of the total renewal fee (maximum of EUR 1,500).

**You will receive no further notification from the Office for payment of that additional 25%.**

Please note that the name and address of the recipient(s) of this notification are those currently held on record by the Office. Should that data be incorrect, you should inform us in writing of the changes to be made. This notice is also sent to the registered right holder or their representative, if any.

More information on the general renewal procedure may be obtained from <https://oami.europa.eu/ohimportal/en/manage>.

An increasing number of OHIM users are receiving unsolicited mail from unofficial registration services asking for money in connection with Community Trade Marks and Registered Community Designs. Often, these are "invoices" offering to register CTM in a private registry. If you receive a letter or invoice please check carefully what is being offered to you and whether it comes from an official source. The letters are often of a misleading nature and sometimes designed to give the impression that the sender is connected with OHIM in some way. For additional information, please see: <https://oami.europa.eu/ohimportal/en/misleading-invoices>



**Renewals**  
**Tel. +34 96 513 8865**